

# Committee Minutes

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**Minutes of Date Held** Management Committee Meeting  
Monday 10<sup>th</sup> July 2023  
at NGHHA offices at 200 Crown Street, Glasgow, G5 9AY at 6.30pm

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**Present** Jean Miller (Chair), Mari Clark, Linda Malone, Pauline McKeever, Aaron Reilly, Iain McCreaddie, Cal Duffy, Catherine Docherty and Kirsten Adams-Mackenzie

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**In Attendance** Fraser Stewart - Director  
Chris Rothnie - Communications Manager  
Jennifer Crocock - Office Manager (part – until 8.15pm)

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## 1. APOLOGIES

Apologies were submitted by Raymond Shannon, Shahila Mandaniya, Ian Galloway and Liz Peden.

## 2. PREVIOUS MINUTES

i) **Management Committee** 22.05.23

The above minutes were **approved** as a true and accurate record.

Proposed by : Aaron Reilly  
Seconded by : Catherine Docherty

ii) **Closed Session** 22.05.23

The above minutes were **approved** as a true and accurate record.

Proposed by : Aaron Reilly  
Seconded by : Catherine Docherty

## 3. DECLARATIONS OF INTEREST

There were no declarations of interest.

## 4. MATTERS ARISING

### a) Committee Performance Reviews

Eamonn Connelly (EVH) is nearing the completion of the committee performance reviews and a report will be issued for the next meeting in August.

## 5. GOVERNANCE UPDATE

No business.

## 6. SCOTTISH HOUSING REGULATOR AND GOVERNMENT UPDATE

### i) Notifiable Events

There were no notifiable events.

### ii) Scottish Housing Regulator and Government Update

Committee noted the content of the previously distributed report and **approved** the recommendation that the Director provided feedback on the SHR's June 2023 discussion paper via the GWSF.

## 7. BENCHMARKING 2021/22

Committee noted the content of the previously distributed report and appendices on the ARC and financial benchmarking information for the period 2021/22, which were collated by Amanda Irwin, Finance Manager.

The Director presented the data detailed on the appendices, which led to a robust discussion on the various indicators.

Committee asked for further clarification on:

- **Medical Adaptations** - Maintenance to provide a breakdown of length of time to complete an adaptation, including average.
- **Re-let Times** - Housing Management to provide a current average re-let time.

Overall, the Committee noted NGHA's healthy performance and the targets which can be improved upon.

## 8. ANNUAL COMPLAINTS UPDATE

Committee noted the content of the previously distributed report and appendices. A further report was tabled at the meeting which noted learning outcomes for the period 2022/23.

A discussion took place around the complaints procedure and ensuring that this was properly communicated to service users so they understood what to expect from the process.

Committee requested a separate meeting to solely discuss the standards of refuse bin areas / bulk collections in the area.

## **9. COMMUNITY SOCIO ECONOMIC STUDY**

Committee noted the content of the previously distributed report.

Committee **approved**:

- that the Association further explores the research options.
- delegated authority to the Director/Office Bearers to proceed to tender if committee meetings would otherwise cause delay.

A discussion took place around the example questions at Appendix 1. Members agreed that further work was required on the questions (particularly around education, training and health) in order that they provide a useful set of data.

## **10. MEMBERSHIP DRIVE**

Committee noted the content of the previously distributed report.

Committee **approved**:

- the outlined approach to increasing the Association's membership.
- launching the drive at the October Tenants Conference
- the development of a detailed work plan, resource plan and budget for approval at a later meeting.

## **11. BUSINESS PLAN**

Item postponed to the next meeting.

## **12. MORTGAGE TO RENT PROPOSAL**

Committee noted office bearer mortgage to rent approval as set out in report.

## **13. REVISED FUNDING OFFER AND STANDARD SECURITY: LAURIESTON COMMUNITY ROOMS, COLISEUM SITE**

Committee noted the content of the previously distributed report and **approved** the granting of a standard security to Glasgow City Council as recommended in the report.

## **14. HR ISSUES**

### **i) Hybrid Working**

Committee noted that the previously approved Hybrid Working Policy was now in operation and is working well.

### **ii) Flexi/TOIL Proposals**

Committee noted the content of the previously distributed report and **approved** the consultation plan and proposed next steps.

## **15. APPLICATIONS TO JOIN / USE OF SEAL**

Minuted under closed session.

## **16. A.O.C.B.**

### **i) Purchase of Green Machine Sweeper**

Committee noted the content of the previously distributed report and **approved** the purchase of a Green Machine Sweeper.

### **ii) Hyperoptic, Non-payment of Electricity Charges**

Committee noted the content of the previously distributed report and **approved** the appointment of Brodies Solicitors to act on this case and any future serious litigation case that may arise.

### **iii) Media**

The Director informed Committee that, at the request of the Scottish Government, he was interviewed by BBC news for a short televised piece on the refurbishment of the cabin flats.

### **iv) Gorbals Fair 2023**

Committee agreed that the 2023 Gorbals Fair was a successful community event.

### **v) Change of meeting dates**

Committee agreed that the next Management Committee meeting would be changed from Monday 21<sup>st</sup> August to Tuesday 29<sup>th</sup> August and that the Property sub-committee meeting due to be held on Tuesday 29<sup>th</sup> of August would be rescheduled to August 22<sup>nd</sup>.

Meeting closed at 9.00 pm.